



Bilston C of E Primary School

Person Specification - Teaching Assistant

Factors	Essential	Desirable	Identified by
Qualifications	GCSE - English/Maths or equivalent eg adult literacy/numeracy level 2 NVQ level 2	NVQ level 3 NNEB Knowledge of legislation relevant to schools eg Health & Safety, CP, etc	Application Form
Experience	Experience of working with children in a school environment	Worked in more than one school	References Application Form
Knowledge, Skills & Abilities	Ability to use basic range of IT resources Good communication skills Hold high expectations of learning and behaviour Awareness of Every Child Matters Agenda Experience of out of hours learning Promote Teamwork Work on initiative		Letter of application Interview References
Work circumstance	To work flexibly A disclosure is needed for this post Commitment to equal opportunities		Interview Application
Personal Qualities and Attributes	Enthusiasm Hard working Friendly Organised Team Player Good health & attendance	Sense of humour Promote a Christian ethos	Interview