

## City of Wolverhampton Council

### Person Specification

**Job Title:** Higher Level Teaching Assistant

**Grade:** 6

**Job Purpose and role:** To support special needs children in homes, settings or the Child Development Centre

Criteria	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• NVQ Level 4</li> </ul>	<ul style="list-style-type: none"> <li>• Higher level Teaching Assistant Qualification or equivalent</li> <li>• Early years degree</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Evidence of professional development related to special needs</li> <li>• Direct and current experience of working with children birth to five who have special needs</li> </ul>	<ul style="list-style-type: none"> <li>▪ Moving and Handling Training</li> <li>▪ Safeguarding</li> <li>▪ Experience of working within a multi-disciplinary framework</li> <li>▪ Experience of keyworking and Team Around the Child</li> </ul>
<b>Skills and Knowledge</b>	<ul style="list-style-type: none"> <li>▪ Understanding and working knowledge of the Code of Practice and SEND Reforms</li> <li>▪ Knowledge of early child development</li> <li>▪ Ability to observe and assess the</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of PECs, Makaton and TEACCH approach</li> <li>▪ Understanding the impact of disability within the family context</li> <li>▪ Experience of working within the family home.</li> </ul>

	<p>needs of young children and plan programmes of work to meet individual needs</p> <ul style="list-style-type: none"> <li>▪ Ability to establish and develop supportive relationships with parents, carers and their children</li> <li>▪ Ability to plan and organise work independently</li> <li>▪ Effective verbal and written communication skills</li> </ul>	
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>▪ Flexibility to adapt to caseload routine</li> <li>▪ To be highly motivated and have the ability to work on an individual basis</li> </ul>	
<b>Commitment</b>	<ul style="list-style-type: none"> <li>▪ To have an awareness and understanding of supporting children with SEND</li> <li>▪ A commitment to providing a high-quality service</li> <li>▪ An understanding of equality issues</li> </ul>	
<b>Special Conditions</b>	<ul style="list-style-type: none"> <li>▪ Full driving licence and car available for work [alternative arrangements will be discussed with disabled candidates]</li> </ul>	